



## Application for a Research Stay at the Max Planck Institute for Comparative and International Private Law with a TÜBITAK Scholarship

We ask applicants for **TÜBITAK scholarships** to provide the information requested in this form. In the case of acceptance, you will first receive an invitation letter from the Institute's Managing Director, to be submitted with your application to TÜBITAK. In a second step, you will receive an acceptance letter for a workstation in our library from our reader administration.

**Please fill in all fields and send the completed form with the following documents to our Welcome Center (welcome@mpipriv.de).**

- Professors:
  - ☐ short academic CV
  - ☐ a concise description of your research topic
- Doctoral and post-doctoral candidates
  - ☐ short academic CV
  - ☐ a detailed summary of the dissertation
  - ☐ a letter of recommendation from your supervising professor. This should clearly state the research topic and demonstrate the need to utilize the library of the Max Planck Institute.

**Please note that only complete applications can be processed.**

### Personal Data

Form of address (eq. Mr./Mrs.):

Family name:

Given name(s):

Home country:

Citizenship:

Postal address

Email address:

Current employer:

Current position:

### Data about the planned research stay at the Institute

Wish from / to (max. 6 months between 1 Oct. 2023 and 31 March 2024)

### Your project

☐ Dissertation

☐ Habilitation/monography

☐ Article for academic journal/collection

☐ Other:

Working title:

### Only doctoral and post-doctoral candidates

Name of referee:

**Please note our data privacy statement (page 3).**

- ☒ I have taken note of the Privacy Statement for a research stay at the Max Planck Institute for Comparative and International Private Law with a TÜBİTAK scholarship.

## Privacy Statement for a Research Stay at the Max Planck Institute for Comparative and International Private Law with a TÜBITAK Scholarship

The Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (MPG) takes the protection of your personal data very seriously. In this Data Privacy Statement, we provide you with information on the most important data processing aspects as related to the application procedure and as regards the administration of workstations in the library.

### 1. Contact details of the individuals responsible

The entity responsible in the meaning of the European Union's General Data Protection Regulation (GDPR) as well as other data protection legislation is the Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (MPG)

Hofgartenstrasse 8

D-80539 Munich

Telephone: +49 (89) 2108-0

Contact form: <https://www.mpg.de/contact/requests>

Internet: <https://www.mpg.de>

### 2. Data protection manager's contact details

The Data Protection Manager at the entity responsible is

Heidi Schuster, Hofgartenstrasse 8, D-80539 Munich Telephone: +49 (89) 2108-1554

E-mail: [datenschutz@mpg.de](mailto:datenschutz@mpg.de)

### 3. Purpose and legal basis of data processing

The personal data provided by you by way of your application for a research stay at the Institute is stored and processed for the sole purpose of the application procedure and the administration of the workstations in the reading rooms.

The fields in our application form are necessary for the application procedure and the administration of the workstations in the library. If you choose to not provide us with this data, your participation in the application procedure will not be possible and it will not be possible to grant you a workstation in the library. The legal basis for the processing of this data is Art. 6 Para. 1 lit. b GDPR.

### 4. Recipients of the data or categories of recipients

As part of the application procedure and the administration of workstations, individual staff members of the administrative division, the media and public relations division, the library and the academic staff will have access to the data. The MEDLINQ Software System GMBH will receive system access for the limited purpose of software maintenance and the provision of support services. Data is not transmitted to other third parties.

### 5. Storage duration

In the event you are granted a research stay at the Max Planck Institute for Comparative and International Private Law, your data will be stored for a period of 3 years following the conclusion of your research stay.

### 6. Your rights

You have in principle the right to information (Article 15 GDPR), correction (Article 16 GDPR), deletion (Article 17 (1) GDPR), restriction of processing (Article 18 GDPR), data trans-mission (Article 20 GDPR), and revocation of consent (Article 7 (3) GDPR). To exercise any of your rights, please contact the:

Max Planck Institute for Comparative and International Private Law  
Administration  
Mittelweg 187  
20148 Hamburg  
Germany

If you believe that the processing of your personal data is in violation of data privacy regulations or that your data protection rights have been violated in some other way, please contact the Max-Planck-Gesellschaft's data protection manager at [datenschutz@mpg.de](mailto:datenschutz@mpg.de). The regulator responsible for the Max-Planck-Gesellschaft is the Bavarian Data Protection Authority (BayLDA), Postbox 606, 91511 Ansbach.